

TeachTown *Basics*

Setting Students Up for Independent Sessions

Setting up Student Login in *Basics*

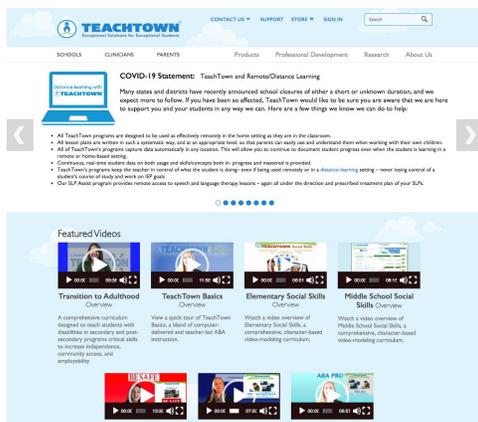
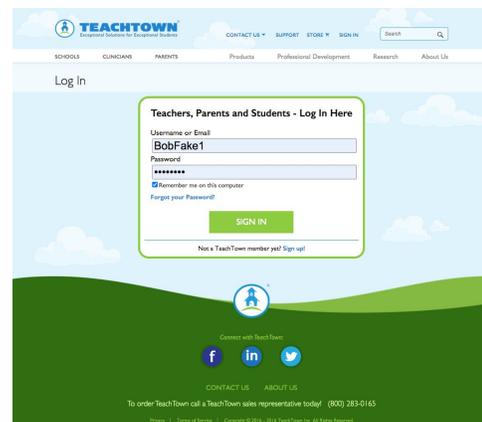
1. Select “Manage” at the bottom of your student listing
2. select “Manage My Students”
3. Select “Manage Credentials for My Students”
4. Make sure that “Enabled for Login” is checked
5. Select the pencil icon to create login credentials
6. Select the icon to save the information

Setting up Student Session Length

1. Select “Manage” at the bottom of your student listing
2. Select “Manage My Students”
3. Select “Manage Session Length Session”
4. Select the amount of time for the session
5. Select the student or group of students by checking the box next to the name(s) for the student(s)
6. Click on “Update Selected Students”

Now that you are ready to have your student use *TeachTown Basics* at home or in a virtual learning environment, here are a few steps to follow:

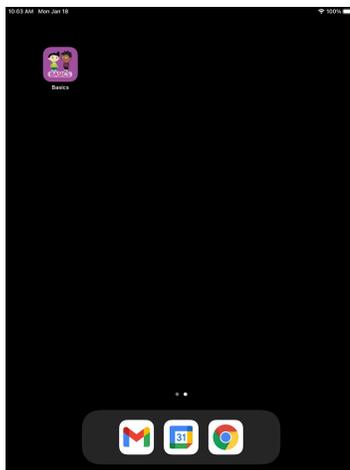
1. Provide each parent or caregiver the Username and Password for their student’s account. If a student is using a computer device have them follow the instructions under step 2. If they are using an iPad, then have them follow the instructions under step 3.
2. Web-Based Access Method: Navigate to www.teachtown.com, click on **SIGN IN** at the top right side. They will then log in using their student username and password.

Once they log in, they will need to select *Basics*. They will then press the



3. iPad Application Method: Access via the Apple App Store the TeachTown *Basics* app. Install it. The *Basics* icon is purple and will say Basics. They will then log in using their student username and password.



They will then press the



4. *Basics* will then provide the student with the opportunity to work across the domains and lessons.

- Automatically moving the student through pretests, exercises, and posttests.
- Automatically inserting maintenance trials.
- Automatically prompting and providing rewards to the student throughout the session.
- Automatically collecting data throughout the session.
- Automatically ending the session.

Need assistance?

TeachTown Support Services

Client Services

Should you need to contact our Client Services Department regarding any of your TeachTown Products, please contact us at:

Toll Free: (800) 283-0165 Press 2
Email: clientservices@teachtown.com

Technical Support

Should you need technical help with any of your TeachTown products and services, please contact us at:

Toll Free: (800) 283-0165 Press 4
Email: support@teachtown.com
Submit a Technical Support Request [Here](#)